

## Questions Often Asked by Interviewers

This list of questions has been devised to act as a guide in preparation for some of the more likely questions you may be asked during an interview situation. It has been covers a broad spectrum of interview scenarios but is by no means exhaustive. You should therefore be aware that not all the questions would be relevant to your particular interview.

There are many other questions asked, including those of a technical and industry specific nature as well as others that will probe further into answers already given. Reading through this list before an interview will give you time to consider some potential answers and help you to come across at your interview as confident, articulate and relaxed.

1. Why did you choose to take your particular course/degree at college/university?
2. Why didn't you finish college/university?
3. Tell me what are your long-term career goals?
4. Why have you changed jobs so frequently?
5. What have been the main accomplishments in your career to date?
6. Why did you choose your current field?
7. What do you consider to be the main issues concerning your current field?
8. Why are you looking to change fields?
9. What do you like about working for your current employer?
10. Why are you looking to leave your present company?
  
11. What do you most enjoy about your current role?
12. What would you most like to change about your current role?
13. What sort of relationship do you have with your employer and your colleagues?
14. What if any managerial experiences do you have?
15. Describe how you have added value to your past employers?
16. Describe how you helped reduce costs for past employers?
17. Describe any of your suggestions that have been adopted by your employers?
18. What is the most difficult task you ever completed?
19. What is the most rewarding task you ever completed?
20. Does your present employer know you are planning to leave?
  
21. What usually happens at your company when someone resigns?
22. What is your notice period?
23. Can we take references from past employers?
24. What do you know about our company?
25. What appeals to you about our company?
26. Why do you feel you are suitable for this position?
27. Would you re-locate for career progression? Abroad?
28. What salary expectations do you have?
29. What are your thoughts regarding promotion?
30. Do you think that your status and salary reflect your true abilities?
  
31. How much do you want to be earning in five years?
32. What can you contribute to this company?
33. How would this job compare with your current job?
34. Are you considering any other positions or interviewing elsewhere?
35. Describe to us your ideal role?
  
36. What are your short-term career goals?
37. What is your greatest strength? Weakness?
38. What motivates you?
39. Are you a leader? Give me an example.
40. Are you innovative? Give me an example.
  
41. How well do you work under pressure?
42. How well do you enjoy working independently, or in a team?
43. Do you consider yourself to be a competitive person?
44. Are you creative? Give me an example.
45. Are you analytical? Give me an example.

46. How would you describe your personality?
47. Have you ever recruited anyone? What do you look for?
48. Are you eager to please?
49. Are you difficult to please?
50. What are other people's impressions about you?
  
51. Are you considered by friends to be ambitious?
52. Have you ever been sacked or made redundant?
53. What are, if any, your travel limitations?
54. Do you have a clean driving license?
55. Tell me more about yourself.
56. Does your partner play an important role in your career?
57. How would your partner feel about you working here?
58. Do you own your own house?
59. How much money do you need to live on?
60. Do you live within your income?
  
61. What kind of books or magazines do you read?
62. What holidays do you have planned for this year?
63. How do you spend your free time?
64. What hobbies or interests or leisure pursuits do you have?
65. Are you active in any out of work groups or organisations?

### Questions You Can Ask:

1. To whom would I report?
2. What is the most important (crucial) part of this job?
3. What is your management style?
4. Is relocation necessary or mandatory after a certain period of time?
5. How much will I be expected to travel?
6. Could you describe your perception of an ideal candidate for this position?
7. What is a typical career path for this position?
8. What is your perception of what I'll be doing on a daily (weekly) basis?
9. What are some of your company's foremost aims and goals?
10. What are the short/long term goals for this department and how do they relate to the company as a whole?
11. Where does this company see itself five years from now?
12. How would you describe the environment I'll be working in?
13. How would my performance be assessed?
14. Please describe the organization of the company.
15. When could I start?
16. What will be my main responsibilities for this position?